



1120 Harvard Way, El Dorado Hills CA 95762 (916) 933-6980

Oak Ridge Sports Boosters BOD Meeting 2023 0110 Minutes

Attendance:

- X Bill Wagner, President
- Mary Ellen Towne, Secretary
- Krista Crookham, Treasure
- Heather Sikes, Check Writing
- X Terri Young, Bookkeeper
- Margaret Crannell, Team Reports
- Grace Cha, e-Transactions
- X Andrea Gregor, Bank Deposits
- X Val Yergensen, All-Sports Pass

Meeting called to order at 10:04am

1) Approved October Meeting Minutes (motion BW, 2nd TY, All Y vote)

2) President's Report

- financial Current General Fund balance ~\$26,000
 - projections - expenses \$11,700
 - Athletic Trainer - \$4700 (paid \$5300 of budgeted \$9000 for fall sports)
 - Administrative / Misc Expenses - \$2500
 - Board Member Directed Team Redistributions - \$4,500.00
 - (paid \$4,500.00 of budgeted \$9000 for 1st semester)
 - Team Redistributions - TBD pending availability of EOY funding

- activities update

- 1099 generation for direct pay stipends (17) - info to MMW by January 15
- John Bosch Fundraiser, OR Alumni w Red Bus Brewery (January 20)
- closing out other fundraisers: Bryce Strong, Torres Scholarship

Comments: The primary administrative expenses were incurred last fall of Accountant's fees for tax filing and misc. corporate registration renewals. There is no need for club insurance policy at this time as individual teams are procuring special event insurance directly as needed and the Booster role with PTC is strictly to deposit monthly participation fees as collected and pay MHOP invoice. Typical GF income is lower this year with the change from Gold Card to GoFan All Sports Pass. This is attributed to parent's not fully understanding or not taking the time to load the GoFan app on their phone to purchase the pass. Expectations are for this to improve next year as parent familiarity with the GoFan app improves and understanding of All Sports Pass benefits are consistent with the original Gold Card program. There is sufficient balance in the General Fund (GF) to payout 2nd semester Board member directed donations to teams in recognition and appreciation of their volunteer efforts with financial administration for

Tax ID #94-2783765

the whole Athletics program. Donations from GF to all teams will be assessed at the end of the school year, consistent with practice of previous years.

3) Board member 2nd semester team re-distribution from General Fund (\$500 per board member) - \$4500.00 - vote to approve. Please confirm your redistribution affiliations.

Bill Wagner, President - Softball
Mary Ellen Towne, Secretary - Women's Volleyball
Krista Crookham, Treasure - Women's Tennis
Heather Sikes, Check Writing - Women's Tennis
Terri Young, Bookkeeper - Track & Field
Andrea Gregor, Bank Deposits - Women's Lacrosse
Grace Cha, e-transactions - Cheer & Stunt
Val Yergensen, AI Sports Pass - Women's Basketball
Margaret Crannell, Reports Distribution - Women's Basketball

4) Succession Planning / New Volunteer Opportunities

- 2023 / 2022 Board Position Openings
- Treasure / 2nd signer - replacing Krista Crookham May 1
- Secretary / Mary Ellen Towne (available for role change)
- Check Writing / Heather Sikes (available for role change)
- President - replacing Bill Wagner March 1

Discussion: Bill will coordinate date/time for an in person meeting between Board members, AD Steve White and AD Admin Jessica Womack to discuss Booster scope of responsibility and filling board openings as soon as possible.

5) Other - open discussion - request for forum to provide additional explanation/training to Coaches/Lead Parents/AD Admin on Booster processes, i.e., shack shack startup cash request, deposit prep of proceeds and filling out the request form, PTC monthly invoicing.

6) Next Meeting - before the end of February, Bill to coordinate date/time with Steve.

Adjourn 10:30am (motion BW, 2nd AG)