

Oak Ridge HS Sports Boosters Club Board of Directors Meeting Agenda, April 7th, 2025

Agenda

1) **November Meeting Minutes** <https://orsb.org/files/OakRidgeSportsBoostersBODMeeting20241118Minutes.pdf> - contact Bill if you have questions, comments, clarifications or corrections.

2) General Fund Donations - 2nd Semester

i. Volunteer Recognition of Board Members \$500 per BOD member to preferred teams = \$8000 total

Mary Ellen Towne - Secretary, Parent Meeting Presentations - Alpine
Andrea Gregor - Treasurer, Bookkeeper - Dance
Erica Klomp - Check Writer - Baseball
Heather Sikes - Check Signer - Women's Tennis
Thanh Nguyen - Alt Check Signer - Women's Tennis
Ashley Molloy - Square Device Administrator - Football
Kate Brown - Bank Deposits - Women's Flag Football
Val Yergenson - All Sports Pass - Women's Basketball
Grace Cha - e-Trans Reports - Cheer & Stunt
Bill Wagner - President - Wrestling
Jessica Womack - AO coordination - Baseball
new elect BOD members - In Training
Mimi Evans - All Sports Pass - Cheer & Stunt
Petro Le Roux - Check Signer - Swim & Dive
Renelle Maier - Parent Meeting Presentations - Wrestling
Susan Marcale - Check Signer - Dance
Pam Gunning - Secretary / backup to President - Women's Lacrosse

Team	Number of Volunteers	Donation Amount #Vol x \$500
Alpine	1	\$500
Dance	2	\$1000
Baseball	2	\$1000
Women's Tennis	2	\$1000
Football	1	\$500
Women's Flag Football	1	\$500
Women's Basketball	1	\$500
Cheer & Stunt	2	\$1000
Wrestling	2	\$1000
Swim & Dive	1	\$500
Women's Lacrosse	1	\$500
Total	16	\$8000

ii. General Donation to All Teams: \$500 to all 25 teams = \$12,500 total

3) 2025 - 2026 Board Member Nominations

Secretary - Pam Gunning
Treasurer, Check Signer - Thanh Nguyễn

Checks - Erica Klomp
Check Signer - Petro Le Roux
Check Signer - Susan Marcale
Deposits - Kate Brown

Square Devices, PayPal QR Codes, FB Snack Shack Cash Counting - Ashley Molloy
e-Trans Report - Grace Cha
All-Sports Pass Coordinator - Mimi Evans
Parent Presentations - Renelle Maier

Bookkeeper (Quickbooks and Google Sheets) - OPEN
- Deposits & Transfers
- Reconciliation
- work with CPA on Tax Return & 1099's
- weekly team finance report

President - Bill Wagner

4) Transition Planning - Training in progress, complete transition of new Board members into roles by mid May

Parent Meeting Presentations
All Sports Pass
New Check Signers
Bookkeeping ?

April 14-21 - Spring Break
May 5 - Incoming Freshman Night 6pm (All Sports Pass, Parent Meeting Presentation)
May 23 - Last Day of School
June 13 - Last Day of Business for this year
June 30 - close the books
July - Summer Break
July 29 - First Day of Business for new year
August 6 - First Day of School
August 11 - Fall Sports Parent Meeting

Bill on Vacation in September/October

5) Other

6) Adjourn